



ACA

AUSTRALIAN CRICKETERS'
ASSOCIATION

Application to become an Accredited Agent under the ACA Player Agent Accreditation Scheme Regulations

**Any questions relating to this form should be directed to the
Australian Cricketers' Association**

**Level 1, 2 Ross Place
South Melbourne, Victoria, 3205
Ph: 03 9698 7200**

ACA PLAYER AGENT ACCREDITATION SCHEME

APPLICATION TO BECOME AN ACCREDITED AGENT

- All questions must be answered completely.
- Where appropriate, place a tick in the relevant box.
- Please attach additional sheets of paper if more space is required.
- In this document, unless the context otherwise requires capitalised terms are defined in the ACA Player Agent Accreditation Scheme Regulations (dated 4 October 2021 or as amended) (**Regulations**) that include the Code of Conduct.

Privacy Statement

The information provided in, or in conjunction with, this form is collected by the Australian Cricketers' Association (**ACA**) for the purposes of administering the ACA Player Agent Accreditation Scheme and the Regulations, maintaining and improving the quality of representation of Australian professional cricketers by player agents and enabling the ACA and third parties to make and maintain contact with player agents in a business context for the purposes of engaging them in dealings on behalf of cricketers.

This information may be provided by the ACA to the members of the Accreditation Board and Appeals Committee for the purposes of undertaking their functions under the Regulations. The information may also be disclosed where required by law.

The following information may also be openly published by the ACA or provided to third parties, including members of the public: an individual's full name, any business name, the identity of an individual's employer, address of the individual's principal place of business, business contact details (including phone numbers), particulars of any actual or proposed disciplinary or other action taken against the individual (including any relevant conduct alleged) pursuant to the Regulations by the Accreditation Board, Appeals Committee or the ACA and names of past or present cricketers represented by an individual.

The ACA may also disclose an individual's name and personal details to Cricket Australia (**CA**), including for the purposes of enabling it to enforce the confidentiality undertaking required as part of Section 8 of this document.

If the information required by this form is not provided, the ACA, the Accreditation Board or the Appeals Committee may decline to consider the application.

An individual can request access to his or her information by contacting the ACA on (03) 9698 7200 and such a request will be considered by the ACA according to its legal obligations.

SECTION 1: APPLICANT DETAILS

Full Name: _____

Postal Address: _____

Telephone – Work: _____

Telephone – Mobile: _____

Email Address: _____

SECTION 2: INTENDED CAPACITY IN ACTING AS A PLAYER AGENT

1. How do you intend to carry on business as an Accredited Agent? *(Please see the Regulations including Regulation 5.1)*

In your own personal capacity

On behalf of an Agent Employer Entity: *(Please see Regulation 5.1)*

(a) Insert the full legal name of proposed Agent Employer Entity (if relevant):
(Please ensure correct legal name is provided – e.g. SuperStar Agents Pty Ltd)

(b) Insert the ACN and ABN (if applicable):

(c) Describe your relationship to the proposed Agent Employer Entity (e.g. employee, director, contractor, partner):

2. If you wish to request that, following any approval of your Application, the ACA provides a link promoting your business as an Accredited Agent (or that of your proposed Agent Employer Entity), you may provide the address of the website below.

(Note: Whether the ACA provides or maintains any links on its website will be at its absolute discretion.)

SECTION 3: APPLICANT INFORMATION

1. Personal

- (a) Have you ever been known by any other name?

No

Yes - please state all names used and when used:

- (b) Residential Address

(Address)

(Postcode)

- (c) Date of Birth _____ / _____ / _____

- (d) Does your spouse/partner or any immediate relative of yours or of your spouse/partner conduct any business with any Cricket Team or Body? *(Please see the Regulations including the definition in Item 13 of the Code of Conduct)*

No

Yes - please specify in detail:

2. Education, Qualifications and Experience

(a) Tertiary Education (if any)

(Degree/Diploma) *(Year Graduated)*

(Institution)

From _____ to _____
(Month & Year) *(Month & Year)*

(Degree/Diploma) *(Year Graduated)*

(Institution)

From _____ to _____
(Month & Year) *(Month & Year)*

(b) Secondary Education

(Highest year level completed)

(School or other institution) *(City/State)*

From _____ to _____
(Month & Year) *(Month & Year)*

(c) Other Qualifications and Experience

Please list any other relevant qualifications, or any relevant negotiation experience with contracts involving professional sports people or other negotiating experience you wish to be considered.

3. Current Occupation/Employment

(a) My current occupation is: _____

(b) I am currently:

Self Employed

Or

Employed By:

Name of Employer
(Full legal name and ACN and ABN): _____

Address: _____

Contact Person and Number: _____

Date of Employment: _____

Nature of Employment: _____

And/Or

Carrying on Business (e.g. using a trading or business name) as:

Business Name: _____

Address: _____

Date of Commencement: _____

Nature of Business: _____

(c) Please list below the names of employers, addresses, positions held and dates of employment you have had for the past ten (10) years (attach additional sheet if necessary):

Name of Employer: _____

Address: _____

Position and Years: _____

Name of Employer: _____

Address: _____

Position and Years: _____

Name of Employer: _____

Address: _____

Position and Years: _____

(d) Are you employed, contracted or otherwise engaged to provide Services to a Cricket Employer? *(Please see the Regulations including Item 2.1 of the Code of Conduct)*

No Yes - please specify, including which entity:

(e) If yes, do you intend on continuing providing the above listed Services to A Cricket Employer to the above listed entity if you become an Accredited Agent?

No Yes – please specify, giving reasons:

Note: See Item 2.1 of the Code of Conduct that requires prior written approval from the Accreditation Board for an Accredited Agent to provide Services to a Cricket Employer as set out therein.

(f) Are you aware of any activity that you are presently or may in the future engage in which may create an actual or potential conflict of interest with your representation of a Player?

No Yes - please specify and how you would manage it if Accredited:

Note: See Item 2.2 of the Code of Conduct that requires full disclosure to the Player of conflicts of interest and their express written consent.

4. Memberships and Licences

(a) Are you a current member of any business or professional organisations which directly relate to your occupation or profession?

No Yes - please specify:

(b) Please list any current occupational or professional licences or other similar credentials you have obtained (e.g. Certified Practising Accountant, Registered Tax Agent, Barrister and Solicitor of the High Court of Australia, Australian Legal Practitioner under State legislation) other than degrees or diplomas from a tertiary educational institution, including dates obtained:

(c) Are any charges or complaints currently pending against you regarding your conduct as a member of any profession, or as a holder of public office?

No Yes - please specify the nature of the charge or complaint and the authority considering it:

(d) Has your right to engage in any profession or occupation ever been restricted, suspended, withdrawn, or terminated?

No Yes - please explain fully:

(e) Are you an accredited agent under any other player agent accreditation scheme (such as under a cricket accreditation scheme in another country or for another sporting code)?

No Yes - please provide details:

5. Legal Information

(a) Have you ever been convicted of an offence involving violence or abuse, dishonesty or deception? *(Please see Regulations including Regulation 5.3(k))*

No Yes - please indicate the offence, date of conviction, jurisdiction and sentence/penalty imposed:

(b) Have you ever been convicted of any other criminal offences (excluding minor traffic or parking offences)?

No Yes - please indicate the offence, date of conviction, jurisdiction and sentence/penalty imposed:

(c) Have you attached an original, current National Police Check (no more than three (3) months old) from an Australian State or Territory police force?

No Yes

Please note: Applications without the required National Police Check will not be considered.

(d) Have you ever been the subject of a court judgment (not over-turned on appeal) in civil proceedings involving findings against you of fraud, dishonesty or breach of duty? *(Please see the Regulations including Regulation 5.3(l))*

No Yes - please provide details:

(e) Are you an undischarged bankrupt, have you previously been declared bankrupt or are you otherwise subject to bankruptcy proceedings? *(Please see the Regulations including Regulation 5.3(m))*

No Yes - please provide details:

(f) Have you ever been disqualified from involvement in the management of a corporation or banned from practising in the financial services or credit industry, pursuant to the *Corporations Act 2001* (Cth) or similar legislation in Australia or overseas? *(Please see the Regulations including Regulation 5.3(n))*

No Yes - please provide details:

(g) Have you ever been the subject of legal or disciplinary proceedings brought against you (excluding as a player) or your employer by any player, players' association, professional sports club or team or governing body of a sport for any reason?

No Yes - please indicate the nature of the proceedings and the outcome:

6. References

Please list below the names, addresses, and daytime telephone numbers of at least three (3) persons, not related to you, who have known you for at least five (5) years and can attest to your character. You authorise the ACA to contact them to obtain a reference.

Please note that these names cannot include any of the following:

- CA, State Association or BBL/WBBL Team employees or Board members;
- ACA employees or Executive Committee members;
- Accredited Agents;
- Professional cricket Players.

Name: _____

Relationship: _____

Daytime contact number: _____

Name: _____

Relationship: _____

Daytime contact number: _____

Name: _____

Relationship: _____

Daytime contact number: _____

SECTION 4: FURTHER APPLICANT INFORMATION

(a) Professional Sports Experience

List below (or attach a list which includes) the names of every professional cricketer you currently represent, including any arrangement that would enable you to act of their behalf in individual contract negotiations with CA, State Associations or W/BBL Teams. If the Player is an Overseas Player (as defined in the Regulations) please indicate same.

| | |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

Note: Accredited Agents are required, amongst other things, to use the Standard Player Agent Agreement (See the Regulations including Regulation 6.2). Please contact the Accreditation Board if you have any queries regarding this.

(b) Coaches and Management Personnel

List the names of any coaches, officials, employees, directors or officers you represent (or wish to represent) who are employed or engaged by any Cricket Team or Body. (Please see Items 1 and 13 of the Code of Conduct that forms part of the Regulations)

| | |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

SECTION 5: BUSINESS SERVICES

(a) What services do you or does your employer/business provide or intend to provide to professional cricketers (please tick each as required)?

Contract Negotiations

Financial Planning

Estate Planning

Investment Counselling

Tax Planning

Appearances / Endorsements / Marketing / Promotion

Other services (please explain, e.g. legal advice or other service):

(b) What qualifications and licences do you hold in relation to the services you have specified above?

(c) Do you presently manage, invest or in any other manner handle funds for professional cricketers?

No

Yes

(d) If you presently do not provide services in one or more of the areas listed in (a) above, do you assist the professional cricket player in securing such services?

- No Yes, please describe what you do in this regard. This includes the names and addresses of services and notification of any fees you or your employer/business receives.
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(e) To the best of your knowledge, are there any agreements, understandings or relationship of any kind with any third party under which you (or your employer or another person or entity associated with you) may receive a fee, commission or other benefit in relation to referring, recommending or facilitating any players you may represent to acquire any property, goods or services or enter into any dealings with any third party? *(See the Regulations including Item 7.1 of the Code of Conduct)*

- No Yes - please explain fully, including the name and address of each such person, firm or organisation, and details of any fees, commissions or other benefits:
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SECTION 6: PROFESSIONAL INDEMNITY INSURANCE

Note: Regulations 6.3 and Item 10 of the Code of Conduct require each Accredited Agent (and any relevant Agent Employer Entity) to have in place and maintain professional indemnity insurance cover with a reputable insurer to a value of at least \$2 million (or such other value as determined by the Accreditation Board).

(a) Are you currently named as an 'insured' under a professional indemnity insurance policy provided by a reputable insurer for at least \$2 million in respect of your activities as a player agent? If you are employed by an Agent Employer Entity, are they **also** listed as a named 'insured' under that policy?

- No Yes - please attach a certificate of currency issued by the insurer evidencing the above.

Please note: Applications will not be considered unless a suitable certificate of currency issued by the insurer has been supplied.

(b) Are you a named 'insured' under the policy, as shown on the certificate of currency?

No Yes

SECTION 7: FEES

I have provided the Application Fee of \$750 (inc. GST) by the following means:

- Cheque (attached) made payable to "Australian Cricketers' Association"
- Credit card (please make payment prior to submitting this application by telephoning the ACA on 03 9698 7200)
- Bank Transfer to Australian Cricketers' Association – please ensure your name is listed on the transaction
 - BSB - 063 128
 - Account: 1017 1082

Please note: Applications will not be considered unless the Application Fee has been paid.

SECTION 8: DECLARATION AND AGREEMENT

I _____ (full name) hereby apply to become an Accredited Agent under the ACA Player Agent Accreditation Scheme Regulations (**Regulations**).

I have read the above questions, and have personally answered all questions fully and honestly. To the best of my knowledge, information and belief, all answers are true and correct.

Further, I have read and understand the Regulations and Code of Conduct and if I am Accredited I agree to, comply with, and be bound by, those documents in their entirety, as they may be amended from time to time.

I have read, understood and consent to the matters set out in the Privacy Statement in this form. Further, I consent to the collection of sensitive information about me (including information in relation to any criminal record or membership of a professional association) in or in conjunction with this form (or otherwise in connection with my application).

I understand and agree that:

- (a) my application is subject to the Regulations and that I may be required to provide further information or participate in an interview and that my application may be approved only subject to terms and conditions;
- (b) my application will be deemed unsuccessful unless I have completed:
 - (i) the Pre-Accreditation Examination (to the standard of 70% or more) within three (3) months after the study materials are sent by the ACA (marked to be delivered to the address given by me in this form or as otherwise requested by me); and
 - (ii) all other requirements to become an Accredited Agent (under these terms and conditions and the Regulations) within three (3) months after this application form has been received by the ACA;
- (c) if my application is approved, commencement and maintenance of Accreditation will be subject to the Regulations and to my full participation in any induction session as prescribed by the ACA, including (without limitation) requirements to pay the Annual Fees (including an initial Annual Fee prior to first becoming Accredited), successful completion of the Pre-Accreditation Examination and participation in prescribed education activities; and
- (d) Annual Fees are non-refundable. 50% of the Application Fee is non-refundable, with the other 50% of the Application Fee refundable only in the circumstances expressly provided in the Regulation 4.3(b).



If I obtain a copy of the MOU (or any part of the MOU) from the ACA, I undertake and agree to keep this confidential, except solely as required for the purposes of acting in accordance with the Scheme or seeking legal, taxation or financial advice in the course of and for the purposes of acting as a representative or adviser to players.

I agree to make disclosure to the ACA within five (5) Business Days of any changes to the information disclosed in relation to my application or any other matters which may be material to my application.

Executed by the Applicant:

(Signature)

(Date)

Executed in the presence of a Witness:

(Signature)

(Name)

To lodge this application or for any further information please contact Lachlan McKenna at the ACA:

Australian Cricketers' Association Inc.
PO Box 395
South Melbourne VIC 3205
T: 03 9698 7200
F: 03 9698 7299
E: lmckenna@auscricket.com.au
www.auscricket.com.au/agents

SCHEDULE 1 - CHECKLIST

I have read and understood the Regulations (including the Code of Conduct and other documents referred to therein).

We strongly recommend that you familiarise yourself with the list of CA's Codes and Rules listed in Item 6.2(vi) and (ix) of the Code of Conduct that are available on CA's website at <http://www.cricketaustralia.com.au/cricket/rules-and-regulations>.

All questions have been answered in full.

I have attached a certificate of currency (issued by the insurer) for my professional indemnity insurance showing at least \$2 million cover.

I have attached an original, up-to-date National Police Check (no more than three (3) months old).

I have paid the required Application Fee of \$750 (inc. GST).

I have attached a valid Working With Children Check