



ACA INTERNSHIP PROGRAM

The Australian Cricketers' Association (ACA), in partnership with Cricket Australia is offering a ten-week paid sport administration internship for an ACA member looking to develop their career. This internship has been made possible through funds donated by the current players, and through partnerships with state cricket organisations nationally.

You can view the position description below, or to apply, please go to:

<https://www.infrontsports.com.au/job-details/aca-internship-cricket-australia-strategy-intern-in-sports-recreation-jobs-1153274>

Applications will close on Monday 31st March 2024 at 11:59pm. You can view the ACA website for launch details:

For the job and person specification please log into the Australian Cricketers' Association website or contact:

Cooper Rule – 0447 335 800 (Infront Sports)

Erin Devlin – 0403 212 761 (Infront Sports)

Mark Gregory – 0418 891 440 (ACA Transition & Past Player Development Manager)



POSITION DESCRIPTION

OUR PURPOSE: To unite and inspire everyone to love and play cricket

OUR VISION: A sport for all, that makes Australians proud

Position:	Strategy Intern		
Department:	Finance, Risk, Procurement & Transformation	Manager:	Senior Strategy Lead
Direct Reports:	0	Career Band:	N/A
Role Purpose:	The Strategy Intern will support the Senior Strategy Lead in the development, ongoing evolution, and reporting of the Australian Cricket strategy. This role will provide valuable experience in various strategic functions, including strategy development, execution, and stakeholder management.		
Document Date:	February 2025		

Strategic Plan links to this position

Sustainable Future: Contributing to the long-term sustainable revenue to drive investment in the game and transforming how we lead, serve and unite the cricket community.

View our Strategic Plan at strategy.cricket.com.au

Key Responsibilities

- Assist in the strategy development process to refresh, implement, communicate, and monitor the strategy for Australian Cricket.
- Conduct research and provide insights on a selection of strategic projects that are crucial to determining the future of cricket.
- Support the translation of the strategy into annual integrated plans that articulate the key actions required to execute the strategy across all areas of the organisation.
- Help monitor the progress of our action plans (Multicultural, Women and Girls, Reconciliation) to ensure organisational alignment and understand stakeholder impact.
- Assist in the preparation and analysis of strategic reports and metrics.
- Participate in meetings and take minutes as required.
- Conduct research on industry trends and best practices.

Key Stakeholders

- CA Transformation team • General Manager Transformation • Finance, Risk, Procurement & External insight providers
- Transformation department • CA Executive Leadership team

Key Position Requirements

Qualifications

- Currently pursuing (or considering) a Bachelor Degree in Business Administration, Finance, or a related field

Essential skills, competencies and experience

- Strong organisational and time management skills
- Excellent communication and interpersonal skills, with the ability to present confidently to senior colleagues
- Proficiency in Microsoft Office Suite (Word, Excel, PowerPoint)
- Ability to handle confidential information with discretion
- Strong attention to detail and accuracy
- Strong problem-solving and critical thinking skills
- A proactive and positive attitude with a willingness to learn
- Flexibility and adaptability to changing priorities

Acknowledgement

The list of key responsibilities and key results areas listed here are not intended to be all inclusive and may include additional responsibilities as required and assigned.

Australian Cricket, including Cricket Australia, is committed to being a child safe organisation and requires all team members to hold a valid Working with Children Check and comply with AC's policies and procedures relating to Safeguarding Children and Young People.

Our Values

ASPIRE

We always aim high, we are curious to listen, learn and be the absolute best we can be. We display courage in making bold decisions and celebrate our successes.

RESPECT

We collaborate across cricket, acting with integrity, inclusivity, and showing respect and care for each other and the game.

LEAD TOGETHER

We are custodians of the game, bringing people together and developing partnerships that take the game forward.

