

AUSTRALIAN CRICKET PLAYERS LIMITED

ACN 639 455 824

Trading as the Australian Cricketers' Association

Notice of Annual General Meeting



Instructions and participation protocols

The AGM will be hosted using the Zoom platform which is available on both desktop and mobile devices. The following protocol will apply to ensure all participants are provided with a reasonable opportunity to participate in the meeting:

- Registered participants will receive a meeting ID and a link via email prior to the meeting;
- Participants are asked to join the meeting not later than **3.45pm** to allow time for stabilising the technology prior to the formal start of proceedings at **4.00pm**; Participants will initially be held in 'Waiting Room' until scheduled commencement of meeting.
- Participants are asked to join the meeting by entering your full name as provided at the time of registration to this meeting. This will be verified and used for purposes of keeping a register of attendance;
- All participants will be placed on 'Mute' on joining the meeting in the interest of reducing noise disruptions;
- Participants should use the 'raise hand' option if they wish to speak / ask a question and will be called upon by the Chair to do so. Alternatively, you may also ask questions by typing into the 'Chat' box;
- Voting will be conducted via the Zoom platform Poll function, the time allocated for voting will be advised during the meeting;
- If for any reason your connection is lost, you should immediately proceed to re-join the Zoom meeting from the calendar request;
- as a **contingency**, in the event of significant or catastrophic failure of any relevant technology platform, members are asked to immediately re-join the meeting from their mobile devices (specific phone number to be confirmed) at which time the Chair will evaluate whether to proceed with or adjourn the meeting in accordance with the Constitution.
- The AGM will be recorded via the Zoom platform, consent will be sought from all presenters and anyone who asks a question before we publish or disseminate the recording.

Installing Zoom

1. Download and install the Zoom Meetings app (Zoom Client for Meetings) appropriate for your device [here](#).
2. Information about system/broadband width requirements can be found [here](#).
3. If you are unable to download the Zoom application, or have issues, please join by browser (Chrome is the best Browser to use for Zoom).

Joining the meeting via Zoom

1. Please register in advance for the AGM via the following [link](#), which is also provided in the Notice of AGM.
2. Joining instructions, a meeting ID and a link will then be emailed to you. If you have not received this by 24 November 2021, please contact ACA by email to secretary@auscricket.com.au.
3. When it is time to join the meeting, open your email, click the link and follow the prompts. Participants are asked to join the meeting by entering your full name as provided at the time of registration to this meeting. Participants will initially be held in Waiting Room until scheduled commencement of meeting.