



ACA INTERNSHIP PROGRAM

The Australian Cricketers' Association (ACA), in partnership with Queensland Cricket, is advertising a ten-week internship position for ACA members looking to develop their career.

The internship is a paid sport administration internship available to ACA members strictly. This program has been made possible through funds donated by the current players, and through partnerships with state cricket organisations nationally.

A full position description for this year's potential opportunity is listed below.

For more information, you can call Ryan Higgins or Erin Devlin at Infront Sports Consulting on 1300 338 546, or to apply, please go to:

<http://www.auscricket.com.au/aca-internship-program>

Applications close at 11:59pm on Friday 7th May 2021.

Position: Cricket Partnerships Intern

Department: Community Cricket

Manager: TBC

Direct Reports: Nil

Queensland Cricket Strategic Link

Queensland Cricket's purpose is:

To unite and inspire Queensland communities through cricket.

STRATEGIC GOALS

GROW PARTICIPATION

Grow the level of interest and sustainable participation in cricket across all demographics and communities throughout Queensland.

BETTER PLAYERS AND TEAMS

Identify, develop and produce great cricketers and successful teams, and even better people.

GROW AND ENGAGE FANS

Grow the love of cricket through outstanding fan experiences based on world class entertainment, engagement and communications.

FOCUS AREAS

CLUBS AND VOLUNTEERS

Empower and support volunteers and clubs to sustainably grow the game in Queensland.

INFRASTRUCTURE AND FACILITIES

Build the right facilities at the right locations to improve the quality and experience for participants and fans.

ORGANISATIONAL EFFECTIVENESS

Build a proactive, authentic and future focussed organisation to lead the cricket community in Queensland.

PARTNERSHIPS

Develop and enhance our relationships with all partners for mutual benefit.

FINANCIAL SUSTAINABILITY

Secure the financial future of cricket in Queensland to fund our ambitions.

Key Responsibilities

Community Cricket (Cricket Partnership Intern – Diversity & Inclusion or Schools & Blast)

Purpose

To promote cricket and provide central support for the key cricket systems functions of Diversity & Inclusion and/or Schools & Blast.

Responsibilities

Schools & Blast:

- Promoting and assisting the implementation of the Australian Cricket Pathway, including Cricket Blast, within clubs and associations
- Providing practical assistance to local clubs and associations to creating thriving clubs and strong competitions
- Working with local clubs and associations to identify and resolve logistical and other issues that may impact their effective operation
- Ensuring club volunteers and paid program deliverers have the skills and knowledge to provide a quality experience

- Facilitating and assisting club volunteers with training and development to achieve and implementing appropriate accreditations
- Facilitating effective delivery of Sport for All training and child safe education to clubs and associations
- Work closely with Cricket Managers to support school to club transition

Diversity & Inclusion:

- Working in conjunction with Queensland Cricket staff to support the administration of the Growing Cricket for Girls (GCG) grants
- Ensuring compliance with sponsorship related contractual obligations
- Provide support to Community Cricket staff in the development and implementation of female cricket, Indigenous cricket, all abilities cricket and social cricket initiatives
- Support School Sporting Associations and Secondary Schools to establish and grow girls' competitions and teams, focusing on GCG funding recipients and providing support and guidance to meet funding criteria
- Assist with driving the Australian Cricket School Strategy initiatives focusing on the engagement of girls

Requirements

- Effective planning skills to manage workload demands
- Proven stakeholder engagement and management skills
- Demonstrated ability to work autonomously, with outstanding interpersonal and influencing skills
- Excellent written and verbal communication skills
- Experience in a sport, sales, project management and/or education
- Passion, commitment and drive to get kids physically active
- Proficiency in utilising MyCricket, PowerPoint, Excel and (CRM) systems
- Experience facilitating kids' activity programs and a thorough understanding of what it takes to ensure a flawless junior engagement program
- Exposure and understanding of grassroots cricket in Queensland
- Confident/aspiring public speaker

Child Protection

It is your duty to comply with Australian Cricket's Policy for Safeguarding Children and Young People, which is designed to safeguard children and young people involved in the sport of cricket. As part of your duty, you must recognise that children and young people require special care and attention and you must be committed to prioritising the safety of children and young people involved in Queensland Cricket programs and services.

Governance

It is your duty to comply with the Queensland Cricket policies and procedures which set out governance standards and manage risks for our organisation. All policies and procedures are accessible via the Intranet and we will advise you of updates. You are responsible for being aware of and complying with the policies and procedures.

Duties under Workplace Health and Safety Requirements

Key Activities and Tasks	Possible Outputs
<ul style="list-style-type: none"> Adhere to policies procedures and systems relating to work, health and safety Take reasonable care for own and others health and safety Cooperate with QC in relation to actions taken to comply with Work, Health & Safety Legislation Not wilfully or recklessly interfere with or misuse anything provided in the interest of health, safety and welfare To inform the appropriate manager of any health & safety problem or defect which may give rise to danger and reporting promptly any incident which may occur 	<ul style="list-style-type: none"> Hazards/Incidents reported immediately Participation in workplace inspections, risk assessments, training and other activities related to safety Training records

How We Play – Key Behaviour Indicators



HOW WE PLAY

BE REAL
WE'RE ABOUT CRICKET'S FUTURE
 Show respect, talk straight.
 Never be afraid to challenge or be challenged.

STRONGER TOGETHER
GO FURTHER... COLLABORATE
 Embrace diversity. Listen. Do what's best for cricket.

MAKE EVERY BALL COUNT
BE RESOURCEFUL... CREATE IMPACT
 Do what you say. Deliver. Make decisions.

CLEAR THE BOUNDARIES
GO FOR IT... CHANGE THE WORLD
 Innovate. Be comfortable being uncomfortable.
 Challenge the status quo without fear of failure.



Acknowledgement

The list of key responsibilities and key results areas herein is not intended to be all inclusive and your role may include additional responsibilities as required and assigned. You are responsible for ensuring you are fit to perform your role and to inform your manager or another appropriate person if you are unfit to work for any reason.